

VISVA-BHARATI  
SANTINIKETAN



INTERNAL QUALITY ASSURANCE CELL

Minutes of the Meeting of the IQAC held on 23.09.2024 at 4:00 pm in the Conference Room on the first floor of the Central Administrative Building, Visva-Bharati.

Prof. Binoy Kumar Saren, Vice-Chancellor & Chairperson of the Committee presided over the meeting.

**Members and Invitees present in the Meeting:**

1. Prof. Binoy Kumar Saren, Vice-Chancellor (Offg.) & Chairperson of the Committee, Visva-Bharati
2. Prof. Adinath Majee, Co-ordinator, IQAC, Visva-Bharati *Adinath Majee 23/9/24*
3. Registrar (Acting), Visva-Bharati *23/9/24*
4. Joint Registrar (Academic & Research), Visva-Bharati *23/9/24*
5. Prof. Bipasha Raha, Dept. of History, Vidya-Bhavana *Bipasha Raha*
6. Prof. Sujit Kumar Paul, Dept. of Lifelong Learning & Extension, PSV *Sujit Paul*
7. Prof. Gourab Kanti Das, Dept. of Chemistry, Siksha-Bhavana *Gourab Kanti Das*
8. Dr. Nimai Chand Saha, Librarian, Visva-Bharati *Nimai Chand Saha*
9. Dr. Goutam Mandal, Dept. of HPHT, PSB *Goutam Mandal*
10. Dr. Amit Chatterjee, Dept. of Geography, Vidya-Bhavana *Amit Chatterjee*
11. Dr. Surjya Kumar Saikia, Dept. of Zoology, Siksha-Bhavana *Surjya Kumar Saikia*
12. Dr. Saran Ishika Maity, Dept. of Statistics, Siksha-Bhavana *Saran Ishika Maity 4/10*
13. Dr. Bhavana Khajuria Basumatary, Dept. of Ceramic and Glass Design, Kala-Bhavana *Bhavana Khajuria Basumatary*
14. Dr. Kishore Chandra Swain, Dept. Agril. Engineering, PSB *Kishore Chandra Swain*
15. Dr. Kakali Datta, Dept. of Computer and System Science, Siksha-Bhavana *Kakali Datta 23.9.24*
16. Dr. Kalipada Pramanik, Dept. of Agronomy, PSB *Kalipada Pramanik 23/9/24*
17. Dr. Aliul Azim, Dept. of Japanese, Bhasha-Bhavana *Aliul Azim*
18. Dr. Neelmani Jaysawal, Dept. of Social Work, PSV *Neelmani Jaysawal*
19. Dr. Sentu Mitra, Dept. of Physical Education, Vinaya-Bhavana *Sentu Mitra*
20. Mr. Lawanshaiba Kharmawlong, Dept. of Sculpture, Kala-Bhavana *Lawanshaiba Kharmawlong*
21. Miss Anushka Samajdar, Student Nominee, Dept. of Japanese, Bhasha-Bhavana *Anushka Samajdar*
22. Dr. Chandan Kumar Kundu, Gurupally South, Santiniketan, Local Educationist *Chandan Kumar Kundu*
23. Prof. Manoranjan Prodhon, Principal, Bhasha-Bhavana, Visva-Bharati *Manoranjan Prodhon*
24. Prof. Buddhadev Das, Principal, Sangit-Bhavana, Visva-Bharati *Buddhadev Das 23/09/2024*
25. Prof. Samiran Mondal, Principal, Vinaya-Bhavana, Visva-Bharati *Samiran Mondal 23.09.24*
26. Prof. Santanu Rakshit, Principal, Palli Samgathana Vibhaga, Visva-Bharati *Santanu Rakshit 23/9/24*
27. Dr. Jyoti Ratan Ghosh, for Principal, Vidya-Bhavana, Visva-Bharati *Jyoti Ratan Ghosh*
28. Prof. Sanjoy Kumar Mallik, Principal, Kala-Bhavana, Visva-Bharati *Sanjoy Kumar Mallik*

Members namely, Prof. Souvik Ghosh, Dept. of Agril. Engineering, PSB; Prof. Avijit Banerjee, Dept. of Chinese Language & Culture, Bhasha-Bhavana; Dr. Mahesh Sawata Khetmalis, Dept. of Phy. Edu., Vinaya-Bhavana; Dr. Ashis Mitra, Silpa Sadana, PSV; Prof. Vibash Chandra Jha (Nominee from Alumni); Shri Sushil Chowdhury, Local Industrialist with contribution to education could not attend the meeting.

At the onset Prof. Adinath Majee, Co-ordinator, IQAC, welcome all the members and invitees and introduced all the members. Then with kind permission from the Chair, he has started the meeting with:

**Agenda-I: Confirmation of the proceedings of the last meeting held on 09<sup>th</sup> May 2024.**

The proceedings circulated through mail to the members and members have accepted the same as there is no observation from the members.

**Agenda-II: Placing Action Taken Report (ATR) of the last meeting held on 09<sup>th</sup> May 2024**

Co-ordinator placed the agenda-wise ATR and accepted by the members with much appreciations.

Under the agenda, Registrar of Visva-Bharati, Mr. Ashok Kumar Mahato asked about the status of the green audit which was taken up as a resolution in the last IQAC meeting. In this regard, Co-ordinator informed that signages related to green audit are under preparation. Registrar also told that no tender is required for green auditing as the said budget is only Rs. 25000/- (Rupees Twenty five thousands only). Regarding solid waste project, Mr. Mahato informed that Bolpur municipality may be of help for disposing out the garbage.

The Co-ordinator also expressed the need of a separate website afresh for IQAC and thereby proposed the name of Prof. Gourab Kanti Das and Dr. Surjya Kumar Saikia for taking up this onus. The house seconded his proposal.

**After detailed discussion committee noted the following;**

- 1) The information provided by the Registrar, has been noted with thanks.
- 2) Regarding separate website afresh for IQAC and the name of Prof. Gourab Kanti Das and Dr. Surjya Kumar Saikia for taking up this onus as proposed by Coordinator, members agreed and request both the members to proceed in this regards.

**Agenda-III: Regarding Binary System of proposed New Assessment for NAAC.**

Coordinator, IQAC with permission from the Chair, asked Dr Surjya Kumar Saikia to elaborate the issue before the house.

Dr. Surjya Kumar Saikia delivered a power point presentation explaining the new points and modifications incorporated in different criteria out of the 10 attributes in draft Binary assessment framework on NAAC. Dr. Saikia pointed out that the University at present has a deficit of around 300 scores (out of 1000) to go for NAAC assessment under Binary system. He also pointed out that, according to the Binary Framework, Visva-Bharati is just one year ahead to next NAAC assessment as the Binary system now only considers three consecutive years for NAAC assessment. For Visva-Bharati, these would be academic year 2022-23, 2023-24 and 2024-25.

Vice Chancellor as chairperson of the meeting invites members for their remarks on the agenda and presentation by Dr Saikia.

Handwritten signatures and notes at the bottom of the page, including dates like 23/09/2024 and names like Neelmani, Jyotsna, and others.

Dr. Kishore Chandra Swain, IQAC member also remarked on the grading system on 1-4 scale in the draft Binary framework to be implemented by NAAC for evaluation. In this system, University itself would decide for which grade they would prefer to apply for.

In this regard, Joint Registrar (Academic & Research) Dr. Sanjoy Ghosh commented that Visva-Bharati should make active participation in several GOI portals like Samarth, Sarathi, Swayam etc for acquiring more credibility in assessments. In these areas University's participation is very poor.

Another pertinent point discussed by the house is on having a strong Alumni Association. Regarding Alumni, Nodal Officer for Samarth reported that it is at the final stage in Samarth portal.

With regard to initiate the preparation for NAAC under Binary system, Honorable Vice Chancellor asked Dr. Nimai Chand Saha, Prof. AdinathMajee, Dr. Sanjoy Ghosh and Dr. Surjya Kuma Saikia for forming the required NAAC committee much beforehand.

Dr. Saikia incorporated the idea of two committees for NAAC preparation-one is policy making committee and another working committee.

The Principal, Vinay Bhavana Prof. Samiran Mondal suggested that, instead of two committees, there should be ten different committees for ten criteria mentioned in AQAR proforma at Bhavana as well as department level who can take care independently and more precisely on the requirement of key points under each criteria.

Prof. Bipasha Raha suggested that the number of committees may be formed based on those criteria which are similar in nature.

Finally, Dr. Ashok Kumar Mahato suggested that it is better to include entrust few entrusted members to constitute these working committees according to the requirement of the work.

Regarding public disclosure of information, all members agreed to publish different information relevant to activity and assessment of Visva-Bharati in the official website of Visva-Bharati. In this regard, Prof. Samiran Mondal suggested on Bhavana-wise websites which may have the link to the official website of Visva-Bharati.

The librarian Dr. Nimai Chand Saha also added that there should be a monitoring agency who can design about the uniform lay-out of each website and the link of each website will be uplinked with the main website, so that VB main website will be slim and will be able to disseminate the information in a user friendly manner.

**After detailed discussion committee noted the following points:**

1. Committee appreciates the presentation given by Dr Saikia and requests him to keep in touch with the NAAC website and contact, if we have anything to include on the final assessment process or format based on the diversity and uniqueness of Visva-Bharati.
2. The members suggested the following members to propose a Core-committee for the NAAC and the core committee will suggest for next course of actions. If required, NAAC working committee will be formed after the formation of Core-committee.
  - a. Prof. Manoranjan Pradhan
  - b. Prof. Bipasha Raha
  - c. Prof. Adinath Majee
  - d. Dr. Nimai Chand Saha,
  - e. Dr. SurjyaKumar Saikia.
3. The names of Dr. P. Banerjee, Professor, IITKGP and Dr. M.S. Shyamsundar, Senior most advisors NAAC are recommended as the external members in NAAC committee.

*K. Datta*  
*Neelamani Jaiswal*  
*Subodh*  
*23/9/24*  
*click*  
*3/5*  
*Sam*  
*BKS*  
*Prati*  
*Dr. M. S. Shyamsundar*  
*Banarjee*

4. The matter relating to Bhavana wise website may be explored with the In-charge, VB Computer Centre and a Committee may be constituted to examine the issue of feasibility and execution.
5. Administration may give attention to strengthen the VB Alumni Association and to proceed one committee may be formed.

**Agenda-IV: Issues regarding CAS Promotion.**

The Co-Ordinator IQAC, Prof. Adinath Majee has briefed the house on the e-mail of Dr. Surjya Kumar Saikia expressing concern about two issues of CAS assessment, namely (i) calculation of research score for publications and consideration of assessment year while counting research score for promotion to Associate Professor and Professor through CAS, and ii) one correction in the on-going advertisement of CAS-application. With kind permission from the Chair, Coordinator requests Dr. Saikia to present observations before the house.

Dr. Surjya Kumar Saikia presented his concern through a power point presentation and explained on how score calculation should be made during screening. Following are two main points mainly raised by Dr. Saikia.

- (ii) The appropriate augmentation in score for research article published in peer-reviewed and UGC listed journal without impact factor.

(ii) The appropriate assessment period regarding research score calculation from Assistant Professor to Associate Professor and Associate Professor to Professor.

He added that past few years' screening CAS has not been following any specific directives on research score calculation, especially in the above two cases.

Dr. Saikia also pointed few typos and the change of language from the original UGC 2018 regulation in current CAS application advertisement published on VB website.

Dr. Sanjoy Ghosh, Joint registrar, Academic and research commented that the corrective points proposed by Dr. Saikia are self-explanatory from UGC 2018 notification, University may misinterpreted those points.

Registrar Mr. Ashok Kumar Mahato urged for correcting the discrepancies in CAS application advertisement. Hence the deadline of submission for filled in CAS form should accordingly be extended.

Dr Nimai Chand Saha express that the CAS Evaluation process may be re-looked as raised by Dr Saikia and also proposed to speed-up the CAS promotions of the stakeholders as this will motivate them to induce academic and administrative activities and add value to the University for its Upward Movement.

Many members support the point raised by the Librarian.

**After detailed discussion committee unanimously noted the following;**

1. Hon'ble Vice Chancellor, seconded by the entire house, proposed a committee for looking after the issues on CAS raised by Dr. Saikia. The committee consists of (i) Prof. Binoy Kumar Saren, (ii) Prof. Bipasha Raha, (iii) Prof. Manoranjan Proadhan, (iv) Prof. Adinath Majee, (v) Dr. Nimai Chand Saha, (vi) Dr. Sanjoy Ghosh, and (vii) Dr. Surjya Kumar Saikia. This committee will work on the issues as early as possible. Upon approval of the university authority the correction in the text of advertisement and evaluation process may be executed without any delay.
2. The last date of submission of CAS application may be extended so as to enable the stakeholders to apply after the issuance of corrigendum. Assistant Registrar (Recruitment) may be communicated accordingly.

K. Saha, Neelmani, Jaysim, Sibi, 4/5, G. Nanda, L. Nanda, Dr. Binoy Saren, Anusha Samajdar, H. Saha, R. Saha, Ashok Kumar Mahato, Dr. Surjya Kumar Saikia, Dr. Nimai Chand Saha, Dr. Sanjoy Ghosh, Registrar, Assistant Registrar (Recruitment), and other officials.

